



# Flint Neighborhoods United Constitution and Bylaws

## Constitution

The name of this organization shall be Flint Neighborhoods United.

The purpose of this organization shall be to share information and leverage resources to create positive change in the Flint community.

## Bylaws

### Article 1: General

Section 1: These Bylaws relate to the general conduct of the affairs of Flint Neighborhoods United.

Section 2: Unless otherwise specified in these Bylaws, meetings of members and committees will be conducted according to Roberts Rules of Order (current edition).

### Article II: Membership

Section 1: Flint Neighborhoods United is a coalition of block clubs, neighborhood organizations, associations, crime watches and other community groups.

Section 2: The goals of this organization are to:

- a) Improve communication among and between stakeholders at all levels.
- b) Advocate for an environment that supports safe and healthy neighborhoods.
- c) Foster a city-wide sense of community with a shared responsibility.

Section 3: Voting members shall be block clubs, neighborhood organizations, associations, crime watches and other community groups who have registered with the Secretary of Flint Neighborhoods United.

- a) Each Member Organization may send as many representatives to any meeting or activity, but there shall be only one vote per Member Organization in good standing.
- b) To be recognized as a Member Organization in good standing, organizational representatives must:
  - i. Register the organization represented with the Secretary of Flint Neighborhoods United.
  - ii. Attend a minimum of one (1) monthly meeting in the previous twelve (12) month period.
- c) Member Organizations in Good Standing will have full voting privileges after the first meeting attended, provided the aforementioned criteria have been met.
- d) A single person may serve as representative to multiple Member Organizations, but may not cast votes for more than one Member Organization.

Section 4: Associate Members are individuals who may not be associated with a Flint Neighborhoods United registered block club, neighborhood organization, association,

crime watch or group community group but are interested in furthering the purpose of sharing information and leveraging resources to create positive change in the Flint community from a city-wide perspective.

- a) Associate members are not eligible to vote. However, their input may be heard during any discussion on a motion prior to voting.
- b) Associate members are eligible committee members and their interests and expertise may be considered when establishing committee membership. They may vote in committee.

Section 5: Regular meetings of the organization shall be held the first Saturday of every month. If the first Saturday of the month falls on a holiday, the monthly meeting will be held on the second Saturday of the month.

Section 6: A Special Meeting may be called by the President or in his/her absence the Vice-President. The date, time and location of that meeting is to be posted at least 10 days prior to the meeting via a minimum of three media known for providing information to the Flint Neighborhoods United membership, including, but not limited to email addresses, [www.flintneighborhoodsunited.org](http://www.flintneighborhoodsunited.org) website, Facebook, and/or postal address.

Section 7: A quorum for the transaction of business, excluding bylaw changes, shall be constituted by the number of Voting Members in good standing present at the beginning of any meeting.

### **Article III: Officers**

Section 1: The officers of the organization shall consist of the following.

- a) President – The President shall be responsible for chairing regular and special meetings; maintaining liaison with local, county, state and national resources and, in cooperation with the Standing Committee chairmen, developing each monthly meeting agenda.
- b) Vice-President – The Vice-President shall have all the powers and responsibilities of the President upon the request of the President or in the event of the President’s absence or disability and shall serve as chair of all Ad-Hoc committees.
- c) Recording Secretary - The Recording Secretary shall be responsible for maintaining the list of voting Member Organizations in good standing; maintaining organizational archives; providing a summary of all special and monthly meetings and distributing the summaries to any member requesting same.
- d) Correspondence Secretary – The Correspondence Secretary shall be responsible for maintaining all Flint Neighborhoods United correspondence and serving as a member of the Communications Committee.
- e) Treasurer – The Treasurer shall be the legal custodian of all funds and other property belonging to Flint Neighborhoods United. The Treasurer shall receive and disburse funds. Any check in excess of \$1,000 shall require two signatures regardless of its status as an approved item. No bonding will be required until the Flint Neighborhoods United’s assets are valued over \$1,000 dollars. The Treasurer shall cause all funds to be deposited in such bank or banks as shall be approved by the Executive Committee. He or she shall report at each regularly scheduled monthly meeting the fiscal condition of Flint Neighborhoods United.

- f) As needed the President may create additional elected offices as shall be approved by the Executive Committee.

Section 2: The term of each office shall be two years from January 1<sup>st</sup> to December 31<sup>st</sup>.

- a) The term of office for the President and Secretary shall begin the odd numbered years.
- b) The term of office for the Vice President, Corresponding Secretary and Treasurer shall begin the even numbered years.
- c) In case of a vacancy the President with concurrence of the Executive Committee shall appoint to fill the vacancy.

Section 3: A three-person nominating committee consisting of representatives from Member Organizations in good standing shall be nominated from the floor and elected by a majority vote of Member Organizations in good standing at the regularly scheduled October meeting of each year.

- a) The Nominating Committee shall determine a slate of one or more candidates for each open office. Representatives of Member Organizations may submit qualified officer candidate nominations in writing to the Nominating Committee prior to the regularly scheduled November meeting. The Nominating Committee will verify qualification as a candidate and contact each nominee prior to the December election to ensure that the nominee will serve in the nominated office if elected. There will be no nominations from the floor prior to voting on the slate.
- b) Holders of the above offices shall be voting representatives from Member Organizations in good standing.
- c) The slate is to be posted at least 15 days prior to the December meeting via a minimum of three media known for providing information to the Flint Neighborhoods United membership, including, but not limited to email addresses, [www.flintneighborhoodsunited.org](http://www.flintneighborhoodsunited.org) website, Facebook, and/or postal address.

Section 4: The Executive Committee shall consist of the Officers and one representative from each Standing Committees.

#### **Article IV: Committees**

Section 1: There shall be standing committees to assist Flint Neighborhoods United in meeting its organizational goals.

Section 2: Each Standing Committee is responsible for framing the respective committee's roles and responsibilities within the given goal area and may establish sub-committees to address specific objectives and/or actionable tasks related to those roles and responsibilities.

Section 3: Each standing committee and its sub-committees may be chaired by either a representative of a voting member organization or an associate member.

Section 4: All ad-hoc committees shall be formed and dissolved by the President or in the President's absence the Vice-President.

Section 5: Committees are recommending bodies. Members make decisions relative to the recommendations they give to the full Flint Neighborhoods United membership.

## **Article V: Amendments**

- Section 1: This Constitution and Bylaws shall be amended by a vote of two thirds majority of the Voting Membership present at any meeting designated for that express purpose.
- Section 2: Provision for advance notice of amendment shall be posted at least 30 days prior to the meeting via a minimum of three media known for providing information to the Flint Neighborhoods United membership, including, but not limited to email addresses [www.flintneighborhoodsunited.org](http://www.flintneighborhoodsunited.org) website, Facebook, and/or postal address.

Adopted by resolution of the members of Flint Neighborhoods United on the 5th day of October 2013.  
Amended by resolution of the members of Flint Neighborhoods United on the 10th day of January, 2015.

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(Secretary)