



**AmeriCorps Member
Service Opportunity
Full-Time Position
1700 hours in 10 months**



Genesee County Habitat for Humanity and Local Initiatives Support Corporation are seeking a full-time AmeriCorps member to serve as a Financial/Homeownership Coaching Liaison. The candidate will ideally begin service on October 1, 2016 and serve a minimum of 1700 hours through the end of his/her term on July 31, 2017.

ORGANIZATION BACKGROUNDS

Genesee County Habitat for Humanity (GCHFH) is part of a global, nonprofit housing organization operated on Christian principles that seeks to put God's love into action by building homes, communities, and hope. Habitat for Humanity is dedicated to eliminating substandard housing locally and worldwide through constructing, rehabilitating, and preserving homes; by advocating for fair and just housing policies; and by providing training and access to resources to help families improve their shelter conditions. Habitat for Humanity was founded on the conviction that every man, woman and child should have a simple, durable place to live in dignity and safety, and that decent shelter in decent communities should be a matter of conscience and action for all.

Our Vision

A world where everyone has a decent place to live.

Our Mission Statement

Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities, and hope.

Non-proselytizing policy

Habitat for Humanity International and its affiliated organizations will not proselytize. Nor will HFH work with entities or individuals who insist on proselytizing as part of their work with HFH. This means that HFH will not offer assistance on the expressed or implied condition that people must adhere to or convert to a particular faith or listen and respond to messaging designed to induce conversion to a particular faith.

Local Initiatives Support Corporation (LISC) is dedicated to helping community residents transform distressed neighborhoods into healthy and sustainable communities of choice and opportunity — good places to work, do business and raise children. LISC combines corporate, government and philanthropic resources to help community-based organizations revitalize underserved neighborhoods. This strategy extends to the LISC AmeriCorps program where we support placing AmeriCorps Members with local non-profit partners. Members assist in efforts to revitalize underserved neighborhoods across America and create vibrant places for people to live, work, and play.

AMERICORPS MEMBER ACTIVITIES AND RESPONSIBILITIES

The Financial/Homeownership Coaching Liaison position offers a unique opportunity for a highly motivated individual to work in a growth-oriented program, which is dedicated to helping low to moderate-income families and individuals change Financial/Homeownership behavior, build assets, and become financially stable. GCHFH provides individualized Financial/Homeownership Coaching for program participants to help them reach target goals including credit score; budgeting; saving; utilization of quality

MEMBER INITIALS & DATE: _____

LISC PD APPROVAL: **SMR Approved**

Financial/Homeownership services; and asset development. The Financial/Homeownership Coaching Liaison will:

- Financial/Community: Provide one-on-one coaching for participants in GCHFH's program. Assist participants with goal setting, budgeting, credit building/rebuilding, debt repayment, savings, utilization for quality financial services, and asset development.
- Financial education classes/workshops: Conduct financial education classes.
- Data collection and evaluation: Assist in program reports preparation
- Resource development: Identify and refer participants to other resources and services needed to achieve their financial goal.
- Policy and Guidelines: Adheres to all guidelines related to confidentiality. Follows regulatory and quality-control requirements.

CAREER DEVELOPMENT AND SERVICE REQUIREMENTS

Members perform day-to-day service at Genesee County Habitat for Humanity (GCHFH) and are expected to attend and participate in all LISC AmeriCorps sponsored activities including but not limited to:

- Attending a national leadership conference tentatively scheduled for March 2017;
- Attending all locally sponsored monthly meetings;
- Participating in nationally sponsored webinars;
- Actively participating in at least two locally identified and team coordinated service projects (one for Dr. Martin Luther King, Jr. Day of Service and one for National AmeriCorps Week); and,
- Engaging in any other LISC events as determined by the local LISC office.

This is an AmeriCorps position. LISC and GCHFH will not allow the member to engage in activities that are considered prohibited under the terms of the grant while serving as a LISC AmeriCorps member.

DESIRED SKILLS

- Belief in team approach to the affiliate and able to commit to the mission of Habitat.
- Desire and ability to work with a diverse group of people, particularly those living in low-income distressed neighborhoods
- Ability to work independently and in a team environment
- Computer skills
- Good written and oral communication skills
- Ability to work a flexible schedule (some night and weekends may be required)
- Ability to travel for training and occasional meeting as needed.

PROGRAM ELIGIBILITY REQUIREMENTS

To be eligible to participate as a LISC AmeriCorps member the candidate must meet all eligibility requirements to serve as a National Service participant including but not limited to:

- Be eligible to earn 100% of a full-time education award
- Be eligible to perform a term of national service
- Possess a high school degree, GED certificate or agree to achieve GED during the term of service
- Be at least 17 years of age (note there is no upper age limit)
- Have unexpired proof of status as a US citizen or possess permanent resident status and be able to provide documentation as determined by CNCS
- Be available to serve for a full 10 month period of time
- Be able to complete at least 1700 hours of service within the 10 months of service as well as serve the full term of the service
- Must have valid driver's insurance and driver's license

NATIONAL SERVICE CRIMINAL HISTORY SEARCH REQUIREMENT

If a candidate has a criminal record, it does not necessarily make a candidate ineligible for service. Only candidates who are subject to registry on the National Sex Offender Public Website or have been convicted of First Degree Murder may not participate as an AmeriCorps member. Only candidates being offered and then accepting the position must consent to a search of the National Sex Offender Public Website, a State Level Criminal History Search and an FBI search. Consent is provided via the LISC AmeriCorps application.

PROGRAM BENEFITS

Upon successful completion of the term of service, the member will be eligible for a \$5,775 education award to pay off existing, eligible student loans or return to school. The position pays a total stipend of \$15,000. The stipend is taxable and paid in 20 equal checks twice a month from LISC. Direct deposit is highly encouraged. A health care benefit is available for the participant only (dependents are not eligible). For members with children under the age of 13, there is a child care subsidy benefit available which is dependent on the participant meeting all eligibility requirements (This benefit is administered by a contracted provider via the Corporation for National and Community Service).

HOW TO APPLY:

Apply for position by submitting resume via email to:

Juan J. Zuniga
Genesee County Habitat for Humanity
Program Director
(810) 766-9089 ext.206
jzuniga@geneseehabitat.org

*We promote equal opportunity in selecting AmeriCorps members.
We are committed to diversity and inclusion in the selection process.*